



Wyoming Department of Education

Cindy Hill, Superintendent of Public Instruction
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TO: Sample Superintendent
FROM: Drew Dilly, Chief Information & Data Officer
DATE: December 10, 2012
SUBJECT: Verification of 2011-12 Graduation Rates

The following Graduation Rate has been calculated by the Wyoming Department of Education (WDE) Information Management Division. These rates are based upon data submitted through the WDE684 Teacher/Course/Student Data Collection.

District Graduation Rate **XX.XX**

Please indicate your agreement or disagreement with the information contained above by clicking in the appropriate space below.

☐ I agree with the information provided to me

☐ I disagree with the information provided to me

Please initial the following:

☐ I understand that the WDE will use these rates for reasons including, but not limited to, funding, accountability, and public reporting.

If you disagree, please forward any objections, exceptions, and relevant documentation to the WDE at your earliest convenience, but no later than **December 21, 2012**. The Information Management Division staff will review any disagreements on a case-by-case basis and render a decision as soon as possible after that date so any modification can be completed before December 31, 2012.

If you have any questions, or need further explanation, please contact Leslie Zimmerschied at 307-777-8751 or leslie.zimmerschied@wyo.gov. Thank you for your prompt response to this request.